

# ***Silver Flag Exercise Site***

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c e***

## **Deployment Phases of the CCO**



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Det 1, 823 RHS/CON**



# Overview

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■ Predeployment .....	CC-302
■ Initial Deployment .....	CC-502-1
■ Build-up .....	CC-502-2
■ Sustainment .....	CC-502-3
■ Termination / Re-deployment .....	CC-502-4

## Referenc

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- **AFFARS, Appendix CC**
  - CC-301, 302, & 304
  - Part CC-5

- **AFLMA CCO Handbook**
  - Chapter 1, pages 16 - 24
  - Chapter 2, pages 38 - 41



# ***CCO Chain of Events***

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## ■ **Chain of Events**

- **Prepare for deployment - Predeployment**
- **Deploy - Initial Deployment**
- **Meet with and brief the Deployed Commander (DCC) ASAP**
- **Set-up a deployed contracting office**
  - **Your Leadership is depending on you to do your job & conduct yourself in a manner that warrants your warrant!**
- **Procure required supplies (local economy) and services**
- **Accomplish the mission ... come back home ...**

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**repeat!** *Integrity - Service - Excellence*



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# ***Force Composition***

- **Team sized per pop; small UTCs: 1-4 personnel, scalable**
  - **Normally headed by an 0-2/3 or 7-level enlisted member**
  - **Small equipment packages: usually hand-carried kit**
- **Full range of purchasing options: simplified to complex**
  - **Commodities, Services, Construction**
  - **Methods: SF44, BPA's, GPC, Purchase Orders, Contracts**
- **Must have FM: Funds certification, paying agent**
- **CONS/FM: Represented on ADVON - first chalk**
- **Should report directly to on-scene CC or designated rep (if a new site)**

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# ***Pre-Deployment Phase***

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- **Review Site Surveys/AAR for:**
  - **Potential Sources and Potential Contract Problems**
  - **Local Customs, Laws, Taxes, Trans, and COMM**
  - **Status of Forces Agreements**
  - **Facilities, Equipment, and Support**
- **No Site Survey, Try:**
  - **Consult HCA, State Department, or On-line Resources**
- **Pre-deployment preparation, Appdx CC-302**
  - **Survey facilities, equipment, and other support needed for the deployed contracting office**
  - **Accessible for Contractors, Collocated with Comptroller**
- **Other Considerations**
  - **Power Requirements ... Water Drainage**
  - **Space (Conference Room)**

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# ***Phase I***

## ***The Initial Deployment***

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- **First 30 - 45 days**
  - **High Tempo, Chaotic & Confusion**
  - **Keep your Commander informed of and in the loop of all contracting matters**
  - **Informal Paperwork**
  - **Cash and Carry Procurements (Centralized)**
  - **Establish good working relations with local officials**
  - **Immediately begin educating your customers**

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# ***Initial Deployment Needs***

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- **CC-502-1 Contingency contracting activities during initial deployment ...**
  - **Food, Water, and Shelter**
  - **Communication and Transportation**
  - **Laundry Services**
  - **Human Waste and Garbage Disposal**
  - **Ground Fuels**
  - **Heavy Equipment**
  - **Utilities**
  - **Quality-of-Life Requirements ( Bed down)**
  - **Computer/ADP Equipment and Support**

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# ***CCO Requirements Initial Deployment Phase***

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- **CC 502-1(b) CCOs responsible for supporting the deployed unit will:**
  - **Establish Minimum Suitable Office**
  - **Obtain Low Security Profile Transportation**
  - **Suitable Communications**
  - **Contact the HCA Designee**
  - **Maps of Adjacent Towns or Settlements**
  - **Interpreter, if Necessary**
  - **With FM, establish a customer Purchase Request system**
  - **Appoint Decentralized Ordering Officers**
  - **Maintain Files/Registers for Contracts**
  - **Start your CCO Continuity Book ... it's due Friday at 1030!**
  - **Host Nation Support Agreements**

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# ***Phase II***

## ***The Build-Up Phase***

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- **CCO support the bed down of newly arriving forces  
(Change in base mission could revert to this phase)**
- **Possible plus up contracting personnel**
  - **Formalize processes ... documentation and funding**
  - **Develop procedures for tracking and documentation**
  - **Maintain Continuity Book**
  - **Provide paper trail for replacements and auditors**
  - **Purchasing Methods**
  - **Use SF 44, cash, GPC and SAP, (streamline)**
  - **Consider decentralizing**
  - **Effective and Efficient Contracting**

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# ***CCO Requirements Build-Up Phase***

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- **Build-up Needs**
  - **Additional Lodging**
  - **Additional Supplies for Arriving Troops**
  - **Construction Projects**
  - **Quality of Life Issues**
  
- **CC-502-2 Contingency contracting activities during the Build-up phase**
  - **Formats for requisitions - AF Form 9**
  - **Approval Authority**
  - **Finance and LRS coordination**
  - **Armed escort arrangements (cash movements of \$10K+)**
  - **Non-appropriated fund (NAF) contracting**

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# ***Phase III***

## ***The Sustainment Phase***

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**CC-502-3 Contingency contracting during sustainment.**

- **Requirements Consolidated**
- **Longer Term Contract**
- **Agreements with Other Services**
- **Alternate Sources**
- **Document all contracting actions**



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# ***CCO Requirements Sustainment Phase***

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- **Completion of build-up through duration of contingency**
  - **Focus on the business advisor role, file documentation, cost reduction and other efficiencies**
  - **Consolidated requirements**
  - **Longer term contracts arrangements**
  - **Emphasis on performance based SOW**
  - **Formal Paperwork and Files**
  - **Mostly Decentralized Contracting**
  - **Provide Customer Training**
  - **Business Advisor Role**
  - **Focus on Saving Money**
  - **Morale and Recreational Buys**

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# ***Phase IV*** ***Termination/Redeployment***

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## **CC-502-4 Contingency contracting, termination/redeployment**

- **Chaotic and Labor Intensive**
- **Upon notification of termination or redeployment  
the CCO will;**
  - **Closeout contracts**
  - **Possibility of new contracts**
  - **Contract action reporting and documentation**
- **Work with LRS to redistribute excess supplies,  
equip.**
- **CCO and Finance personnel are the last to leave**

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# ***CCO Requirements Termination/Redeployment***

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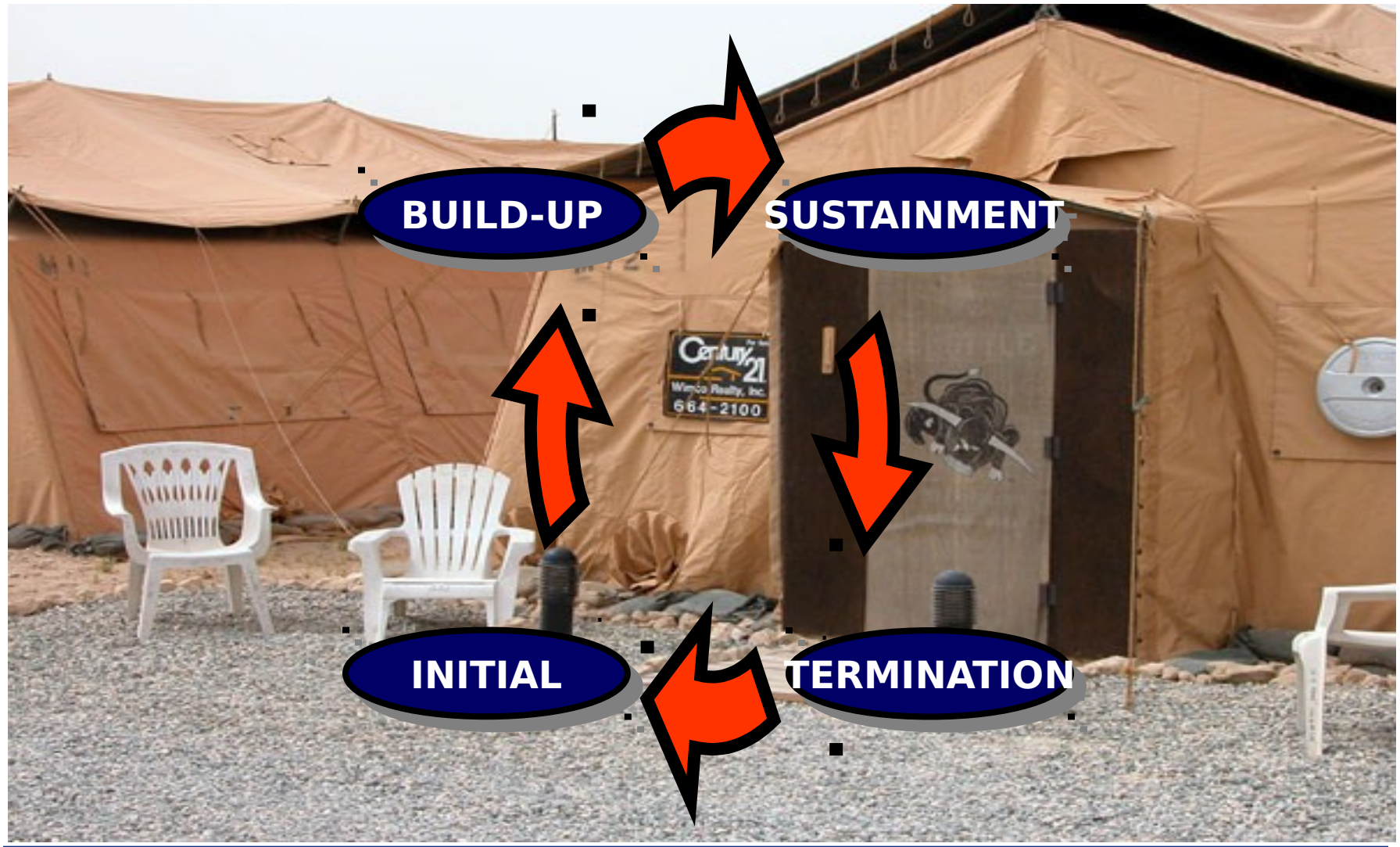
- **CC-502-4 Contingency contracting activity during termination/redeployment.**
- **Closeout contracts:**
  - **Return of Rental Items**
  - **Termination for Convenience Actions**
  - **Settlement Negotiations**
  - **Receiving Reports and Invoices Processed**
  - **Final Payments Processed**
  - **Settle Contractor Claims**
  - **Disposition of Purchased Assets / Contract Files**
- **Report actions to Contracting Activity**





# ***Deployment Phases***

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# ***After Action Report***

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- **After Action Reports must be submitted to parent MAJCOM Superintendent within 30 days ... *it's due Friday, 1030 hours!***
- **Superintendent will in turn forward the report to HCA/Designee**
- **Shall specifically address items listed in CC-502-4(a)(3)**
- **After Actions Reports should:**
  - **Formal update of site survey;**
  - **Problems encountered;**
  - **Local transportation, billeting, and communications resources availability;**
  - **Evaluation of any HNA and SOFA;**
  - **Any specific problems; and**
  - **Special personnel requirements**

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# CCO Phase Requirements Summary

- **Initial phase: Responsiveness, streamlined procedures**
  - Cash and carry (SF44), basic life support
  - Vendor base, host nation cooperation may be unknown
- **Build-up: Arrival / Beddown of main body forces**
  - Purchase request procedures established
  - Consolidation of requirements; Blanket Purchase Agreements
- **Sustainment: Longer term contract actions initiated**
  - IDIQ, consolidation of earlier BPAs
  - Cultivation of vendor base
- **Termination/Redeployment: Mission Change/Completion**
  - New requirements: packing and crating, line haul
  - Proper contract close-out vital
  - Contracting Officer typically last out



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***In Memory***

## **Air Force Contingency Contracting**

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*In Memory of contracting's finest who made the ultimate sacrifice*



SSgt Ron L. King  
25 June 1996  
Dhahran , Saudi Arabia

MSgt Ramon Canda  
13 August 1993  
Bangkok, Thailand

***The Ultimate Sacrifice ... Never  
Forget***

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